residential tenancies authority

Internet: www.rta.qld.gov.au

# Form 13
# Notice of Intention to Leave

*Residential Tenancies and Rooming Accommodation Act 2008*
(Section 327)

**Purpose of this form** - this form is used when the tenant/s are giving notice to the lessor that they wish to vacate the premises.

**Form completed by** - the tenant/s and given to the lessor/agent. It may only be given in accordance with the Act.

**A *Notice of Intention to Leave*** for unremedied breach may only be given when the 7 day remedy period has elapsed.

**If you receive this form as a lessor or agent** it means that the tenants are giving you notice that they wish to vacate the premises. This may be for a number of grounds (reasons).

**If you dispute the grounds (reasons) on which this notice was given** you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a *Dispute Resolution Request* (Form 16) with the RTA.

**Further asistance** - please read the Information Statement you received at the start of the tenancy or visit the RTA website www.rta.qld.gov.au.

## Please print

**1** Name of tenant/s serving this notice

1.

2.

3.

**2** Name of lessor/agent to whom notice is being given

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**3** Address of the rental premises

Postcode

**4** Is this notice being served with or without grounds (reasons)?

With grounds ☐ ▶ **Go to 5**

Without grounds ☐ ▶ **Go to 6**

**5** What are the grounds (reason/s) for giving this notice?

**6** Tenant/s forwarding address

1.

Postcode

2.

Postcode

3.

Postcode

**7** Date of this notice

/ /

**8** I/We intend to give up vacant possession

at (Time) : on (Date) / /

(There are minimum notice periods which must be given)

**9** **Tenant 1** - signature

**Tenant 2** - signature

**Tenant 3** - signature



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